



State of Utah

Department of Community and Culture

Palmer DePaulis
Executive Director

Ally Isom
Deputy Director

MEMO

To: All board members: Board of State History, Museum Services Advisory Board, State Library Board, Utah Arts Council Board
From: Palmer DePaulis, Executive Director, Department of Community and Culture
RE: HB 236 implementation

Dear Board Member,

First, thank you for your service on a board within the Department of Community and Culture (DCC) and our division. Please know your commitment and sacrifice are truly appreciated. We could not do all we do without high caliber board members.

The primary purpose of this memo is to update you on the outcome of HB236 (2009) which requires your board to review and prioritize capital facility project requests and then provide a prioritized list to the Governor's Office and Legislature. Your board will not actually be awarding any funding for such requests—only prioritizing a list of such requests for use by the Governor's Office and the Legislature.

As part of this new board responsibility, each division needs to institute administrative rules which specify the application process. Attached please find a template ("Rule Template") for your review.

Please note, as we have been advised by the Division of Administrative Rules, this template has been carefully crafted to apply to all four DCC boards impacted by HB 236 and must be separately inserted into Administrative Rules in the section of rules relevant to each board. We have been advised by legal counsel to construct each board's rule changes to mirror rule changes for each of the other affected boards. Thus, any change by one board will result in a review by and potential changes for all impacted boards.

We are providing this material prior to your next board meeting to allow sufficient time for review and timely implementation of administrative rules so that your boards may provide prioritized lists for the 2010 legislative session and budget process.

Also attached, please find a DRAFT request application ("Capital Funds Application") for your information. The application and draft rules are the outcomes of an interdivisional team which has met to facilitate the implementation of HB236 in a coordinated and effective manner.

If you have specific questions about the application or the draft rules, please contact DCC Deputy Director Ally Isom at 801.538.8675 or aisom@utah.gov.

Again, many thanks for your service to the State and the people of Utah.

Regards,
Palmer DePaulis
Executive Director
Department of Community and Culture